CS490 Senior Capstone I
Project Schedule or Design Change

Name: **Project Title:**

Summary of change (one paragraph description):

Severity of change impact (select one):
_____ Fatal
_____ Serious
_____ Moderate
_____ Inconvenient
_____ One deadline impact

Type of change (select one):
_____ Requirement
_____ Design
_____ Enhancement
_____ Defect
_____ Schedule

Modules affected (list all modules):

Detailed Description of Change:
Provide an attached document that lays out your change in detail. If it's a design change, provide a full design document for all the modules affected, highlighting the areas that are changed. If it's a schedule change, provide a hard copy of the new schedule with the changes highlighted. All original documents and documents that were modified must be kept for your portfolio.

Consequences of change:

What will be sacrificed in your project in order to accomplish your change?

What are the consequences of not implementing your change?

Guidelines for submitting Request form:

If this request is for a one-deadline change, it MUST be submitted directly to the instructor no later than 3 calendar days BEFORE the original deadline. You may not change the same deadline more than once.

If the request is for a major change, it must be submitted at least one week before any deadlines that are affected. This requires you to think ahead!!!

The instructor will approve any change requests. He also reserves the right to give comments and/or suggest alternative changes. [1]

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[1] A soft copy of this document is available on the class website